

eco award Namibia

Tel: +264 (0)61 306450

Fax: +264 (0)61 306290

Email: admin@ecoawards-namibia.org

Web site: www.ecoawards-namibia.org



Application and assessment process

Namibia is primarily an environmental destination for tourists. The tourism sector has a strong vested interest in maintaining, and demonstrating that it is maintaining, a clean and healthy environment. Tourists are becoming increasingly knowledgeable about the environment and their environmental footprint. As a result, they are more discerning and selective of where they stay and what they do. This creates a good marketing opportunity for tourism establishments with high environmental standards. Also, careful attention to environmental issues such as water use, energy use and infrastructure design can save significant amounts of money. It is of direct benefit to professional tourism establishments and operators in Namibia to carefully consider and address the environmental issues associated with their tourism business. **eco awards Namibia** was set up to help you do this.

Follow this easy 10 step guide to the **eco award Namibia** process to get your precious **eco award Namibia** flowers:

1. Go to the **eco award Namibia** website **LIVE LINK** or contact the admin office to obtain the **screening checklist**. Fill this in to see if you are eligible to enter. If you succeed, continue to Step 2.
2. Congratulations! You are eligible to enter **eco award Namibia**. Download the Application Form and the appropriate Assessment Form for your operation (freehold land, communal area, town-land or state protected area) from the website **LIVE LINK** or ask the admin office to send it to you. You can also fill it in on-line.
3. Answer the easy Yes-No questions on the Assessment Form for a self-assessment to determine your initial score. You may contact **eco award Namibia** for advice and guidance. You may also now make changes to your operation to improve your score.
4. Submit your completed Application Form, Self-Assessment (with final score) and application fee to **eco award Namibia**. (You can send it in hard copy or on-line). Preferably also attach your supporting documents, but if not possible, have them ready for the on-site assessment.
5. **eco awards Namibia** will now arrange a suitable date with you for an independent assessor to visit your establishment. Please make sure that the person who filled in your Self-Assessment is available at that time as well.
6. The assessor will review & discuss all the criteria with you on site. The assessor will also ask for your supporting documents if these have not been attached to the application.
7. The assessor should spend enough time with you at your establishment to cover all the components of the assessment (including back of house and staff housing).
8. The assessor will provide you and **eco award Namibia** with the scored On-Site Assessment, comments and any other relevant documentation after compiling their findings.
9. **eco award Namibia** will review the On-Site Assessment, and may request additional information from you and/or the assessor. A final decision on the award will be made by the management committee and formally communicated to you. (Your award will be valid for two years from this date, after which your operation must be re-assessed.)
10. Congratulations – you are the proud owner of one or more **eco award Namibia** flowers. The award will be presented to you at a formal tourism event, such as the annual HAN Gala Dinner, and you will receive wide publicity.